

Departementshoof-opleiding / Head of Department training

Die SAOU (Oos-Kaap) bied 'n opleidingsgeleentheid vir alle Departementshoofde van Laer- en Hoërskole aan.
The SAOU (Eastern Cape) offers training for all Heads of Department of Primary and High Schools.

Die opleiding vind as volg plaas: / Training will take place as follows:

Datum / Date	Maandag, 16 Februarie 2015	Dinsdag, 17 Februarie 2015
Plek / Venue	Voorpos PS (Oos-Londen / East London)	Moregrove PS (Port Elizabeth)
Koste / Cost	R110 SAOU Lede / Members	R110 SAOU Lede / Members
	R150 Nie-Lede / Non-Members	R150 Nie-Lede / Non-Members
Om te registreer / To register	Kliek hier / Click here	Kliek hier / Click here
Aankoms vanaf 13h30, die kursus sal duur van 14h00 – 17h00 Arrival from 13h30, the duration of the training will be from 14h00 – 17h00		

Vir u gerief heg ons die SAOU lidmaatskapvorm aan / Please see the SAOU membership form hereby attached for your convenience.

Die volgende aspekte sal deel uitmaak van die program:

Leierskap, Beplanning, Bestuur en Organisasie, Kontrole en Moderering, Kommunikasie en Konflikhantering, die Departementshoof en PO punte, Bemagtiging van kollegas en Mentorskapprogramme.

Die opleidingsgeleentheid is Tipe 2 opleiding met 8 PO punte wat verdien kan word. 'n Sertifikaat sal na afloop van die opleiding en voltooiing van die assesseringsopdrag verskaf word.

The following aspects will be part of the programme:

Leadership, Planning, Management and Organisation, Control and Moderation, Communication and Conflict Management, the HOD and CPTD, Empowerment of colleagues and Mentorship programmes.

The training will be Type 2 training with 8 PD points allocated. A certificate will be issued after completion of the assessment task.

Registrasie sluit Maandag, 12 Februarie 2015
Registration closes on Monday, 12 February 2015