



2015/05/20

NUUSBRIEF/ NEWSLETTER 22/2015

VERGADERING VAN DIE SAOU (MPUMALANGA) BELANGEGROEP: KURRIKULUM HOËRSKOLE GEHOU OP 14 MEI 2015

Voortspruitend uit bogenoemde vergadering, word die volgende sake onder lede se aandag gebring:

1. **Jaarlikse nasionale assessering (ANA's):**
 - a. SAOU is tans besig met navorsing oor waarom leerders goed vaar tydens skolasiese toetse in terme van CAPS, maar so swak vaar tydens die JNA's.
 - b. Die voorlopige konsep SAOU-benadering:
 - i. Die SAOU is ten gunste van intervensie en sistemiese toetsing ten einde die kwaliteit van die onderwysstelsel te kan bepaal. Nie soos die huidige JNA's wat gebruik word om opvoeders, skole en provinsies teen mekaar af te speel nie.
 - ii. Die SAOU voer gesprek met die Departement van Basiese Onderwys (DBO) oor die moontlikheid om die evaluering elke 3 tot 4 jaar te laat plaasvind om intervensies behoorlik tyd te gee om resultate te lewer.
 - c. Die vergadering stem saam dat JNA resultate nie altyd reg aangewend word deur die DBO nie.
2. **MDO omsendskrywe 01 van 2015 (aangeheg): (skoolhoofde word versoek om 'n deeglike studie van hierdie omsendskrywe te maak)**
 - a. Die vergadering beklemtoon die volgende punte:
 - i. Skole wat vrygestel is van die skryf van gesamentlike take moet steeds assessering doen soos vereis deur die kurrikulumbelid.
 - ii. Die beginsel om skoolhoutyd te beskerm geld steeds, al word take gegee en gemerk.
 - iii. Alle gr 1 – 9 leerders moet die JNA vraestelle skryf in September.
 - iv. In die gr 7 – 9 fase tel die finale eksamen 60% van die promosiepunt van die leerders.
 - v. Skole moet 'n diagnostiese en statistiese analise doen van maandelikse toetse.
 - vi. Skole wat deurlopend bo 90% presteer het in die NSS eksamens oor 'n drie jaar periode, is vrygestel van die skryf van gemeenskaplike halfjaar-eksamens. Hierdie skole moet egter hulle keuse om deel te wees/nie deel te wees nie van die gemeenskaplike halfjaar eksamens, skriftelik deurgee aan hulle kringbestuurders.
 - vii. Alle gr 12 leerders moet provinsiale vraestelle skryf tydens die rekordeksamens. (In die groter vakke).
 - viii. Gr 10 en 11 leerders moet gesamentlike provinsiale vraestelle skryf in die 11 "groot vakke". Die eksamenpunt tel 75% van die promosiepunt.
 - ix. Sien ook punt D "Administration requirements for common tasks".
3. **Eksamenroosters**

Junie eksamen- en September rekordeksamen-roosters is aangeheg.



CIRCULAR NUMBER: 01/2015

**TO: DISTRICT DIRECTORS
CES: GET AND FET
CES: CIRCUIT COORDINATION,
DCES: INTERSEN, FOUNDATION PHASE AND FET
CIRCUIT MANAGERS, CURRICULUM IMPLEMENTERS
PRINCIPALS OF ALL SCHOOLS
SGBS AND TEACHER FORMATIONS**

**SUBJECT: CURRICULUM AND ASSESSMENT PROGRAMME FOR THE 2015
SCHOOL YEAR**

This circular serves to inform schools about the curriculum and assessment programme for the 2015 school year. Schools are expected to factor in these activities in their programmes for 2015.

The introduction of the assessment programme does not in any way take away the responsibility of teachers to continuously assess learners using various forms of assessment and structuring their lessons to respond to the outcome of assessments. Schools that have been exempted from writing common tasks still have to set and administer the assessment tasks as required by the curriculum policies.

The principle of protecting teaching time should always apply. This means that teaching should still continue during the periods when these common assessment tasks are being administered.

A. INFORMAL WRITTEN ASSESSMENT TASKS

Schools should set standards in line with CAPS policy for informal written assessment (class work and homework) in both GET and FET bands to ensure that learners are given enough opportunities to practice what has been learnt in class as well as for continuous monitoring of learner performance. Learners must be given homework every day especially in Languages and Mathematics. The workbooks provided by DBE must be utilised for Languages, Mathematics and Life Skills.

B. COMMON ASSESSMENT TASKS IN THE GET

As part of the provincial strategy to improve learner performance in the system, the Mpumalanga Department of Education shall continue to quality assure and expose learners to various forms of assessments in the General Education and Training Band (GET). Common assessment tasks will be administered with the intention of enabling the system to evaluate

itself in terms of its objectives, and thereafter develop improvement plans to address the challenges faced by learners and teachers. These are as follows:

B.1 March 2015: Common externally set quarterly assessments

Foundation Phase

In Gr 1, 2 and 3 externally set common papers will be written in Home Languages and Mathematics. The ANA 2014 Framework and Provincial Common Assessment Task Framework for Home Language and Mathematics will be available during January 2015 for teachers to set their own SBA.

Gr 2 and 3 learners will do a Practical Reading Assessment activity in Home Language. Gr 1 learners will only do the Practical Reading Assessment activity, during November. The Province will provide guidance and relevant instructions in due course. Marks obtained from the written (10% of Home Language, writing component) and the Practical Reading Assessment (Independent reading) process will form part of the quarterly formal assessment task. Schools will be randomly selected for moderation.

Intermediate and Senior Phase

Learners in grades: 4-9 will write Departmental common question papers in all subjects. The papers will be marked at school level by the subject teachers. Marks obtained from that process will form part of the school based assessment.

B.2 June 2015: Common externally set Half Yearly assessments

Foundation Phase

In Gr 1, 2 and 3 externally set common papers will be written in Home Languages and Mathematics. The Provincial Common Assessment Task Framework 2015 for Home Languages and Mathematics will be available during July 2015 for teachers to set their own SBA.

Gr 2 and 3 learners will do a Practical Reading Assessment activity in Home Language. Gr 1 learners will only do the Practical Reading Assessment activity, during November. The Province will provide guidance and relevant instructions on the CD with the question papers. Marks obtained from the written (10% of Home Language, writing component) and the Practical Reading Assessment (Independent reading) process will form part of the quarterly formal assessment task. Schools will be randomly selected for moderation.

Intermediate and Senior Phase

Learners will write Departmental common question papers in all subjects. The papers will be marked at school level by the subject teachers. Marks obtained from this process will form part of school based assessments.

B.3 September 2015: Annual National Assessments

All learners in grades 1- 9 will write Annual National Assessments (ANAs) that will be conducted in September 2015. The assessment will focus on the Languages and Mathematics. The National Department of Basic Education will develop the instruments and the assessments will be administered by the provincial department.

B.4 November 2015: End of year 2015 examinationsFoundation Phase

In Gr 1, 2 and 3 externally set common papers will be written in Home Languages and Mathematics. Provincial Common Assessment Task Framework for Home Language and Mathematics will be available during September 2015 for teachers to set their own SBA.

Gr 1, 2 and 3 learners will do a Practical Reading Assessment activity in Home Language. The Province will provide guidance and relevant instructions on the CD with the question papers. Marks obtained from the written (10% of Home Language, writing component) and the Practical Reading Assessment (Independent reading) process will form part of the quarterly formal assessment task. The promotion of a learner is based on the composite marks obtained in all four terms. Schools will be randomly selected for moderation.

Intermediate and Senior Phase

Learners will write Departmental common question papers in all subjects. The papers will be marked at school level by the subject teachers. Marks obtained from that process will form part of the promotion marks for the learners.

In grade 4 – 6 the result of this exam will form 25% of the final promotion mark of the learner.
In grade 7 – 9 the result of this exam will form 60% of the final promotion mark of the learner.

C. COMMON ASSESSMENT TASKS IN THE FET BAND

In the FET Phase, School Based Assessment Component carries 25% and End- of-year examination carries 75% of the total marks for promotion. For practical subjects, the Practical Assessment Tasks (PAT) should count 25% of the end-of year examination mark.

C.1 Informal assessment tasks

Informal assessment tasks (e.g. classwork and homework) should be administered on a continuous basis in grades 10-12.

C.2 Externally set monthly tests

All schools that obtained a pass rate of 60% and below in the 2014 Grade 12 NSC examinations will in February, April, May and July 2015 write compulsory provincially set tasks in the eleven high enrolment subjects in Grade 12. This does not take away the responsibility of the schools to ensure that learners are continuously assessed on a day to day basis. Schools must conduct a statistical and diagnostic analysis and submit the analysis to the district to inform the required intervention strategies.

C.3 Common externally set quarterly tests

It is compulsory that all schools scoring below 90% pass rate in the 2014 Grade 12 NSC examinations write district based common externally set quarterly tests in the eleven high enrolment subjects in Grade 10-12.

C.4 Common externally set half yearly examinations

It is compulsory that all Grade 10-12 schools scoring below 90% pass rate in the 2014 Grade 12 NSC examinations write provincially set half yearly examinations in the eleven high enrolment

subjects. Exempted from this are schools that have shown consistent performance of above 90% in the NSC examinations over a period of three years. However these schools are required to make their choice to write or not to write the common examinations known to the circuit Managers. The common examination papers shall be compiled in compact discs (CDs) with passwords for each folder and distributed to schools for duplication and administration. The password per paper will only be given to the schools at most two days before the paper is written for schools to make their own copies in accordance with the number of learners they have.

faat wat bringbestant af ons deel van van gemeenskap eksamen

C.5 Grade 12 Preparatory Examinations

All Grade 12 learners must write provincially set preparatory examinations in the high enrolment subjects. This will model the end of year examinations.

rekord eksamen

C.6 Grade 10 and 11 End of year examinations

Grades 10 and 11 will be writing provincially set common examinations in the 11 high enrolment subjects. The result of this examination will form 75% of the final promotion mark of the learner. The remaining subjects will be the responsibility of each school.

D. ADMINISTRATION REQUIREMENTS FOR COMMON TASKS

- Departmental common timetables for the identified subjects in the affected grades will be provided to all primary and secondary schools.
- The assessment should be administered in line with the prescripts of CAPS.
- All marking will be done at school level by the subject teachers. This should be completed within four days after the writing of each paper.
- HODs and Curriculum Implementers shall moderate a sample of scripts per examination or test.
- The results from common tasks must be recorded in the prescribed manner. These should be submitted to circuit offices on the last day of the school term to enable the Department to do analysis and track performance of learners with a view to initiate further intervention programmes should it be necessary.
- Learner reports should be issued on the last days of the school term.
- All common tasks for Grade 1- 11 shall be provided to schools on a password protected compact disk two days before the day of writing to enable schools to do their own printing. (Circuit offices will assist schools without printing facilities).this does not include ANA and grade 12 preparatory examinations.
- Timelines for the assessment processes should be strictly adhered to.
- All schools including the above 90% shall submit quarterly performance schedules to the circuit manager on the last day of the school term.
- Schools below 90% are required to develop and report on a quarterly basis the progress being made on the implementation of the School Improvement Plan (SIP) incorporating the Subject Performance Improvement Plan (SPIP).
- District Performance Review Sessions shall be held during the second week of each new term.
- The security of all papers must be a priority for all concerned.
- Each administration level in possession of the examination material shall assume full responsibility for security of the Compact Discs (CDs) containing question papers and shall take full accountability.

Kommentaar!

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D. LEARNERS EXPERIENCING BARRIERS TO LEARNING

The assessment programme is designed to benefit all learners. Schools should be aware of the learners requiring extensive support and these should be catered for in terms of the concessions provided for in the policies on assessments and examinations.

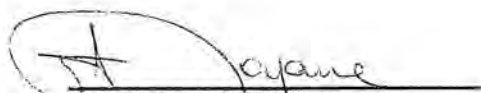
E. UTILIZATION OF WORKBOOKS

The Department of Education supplies schools with workbooks for learners. The workbooks are a supplementary material for learners to use and practice on various subject areas within the curriculum both at home and within the school environment. Schools are therefore required to use these workbooks regularly and report shortages immediately. None utilization of these workbooks is viewed in a serious light by the Department.

G. CONCLUSION

All schools are required to comply with this directive with effect from January 2015.

Your cooperation in this regard will be appreciated.



MRS. L H MOYANE
ACTING HEAD OF DEPARTMENT

21 JANUARY 2015
DATE



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Departement van Onderwys

Ndzawulo ya Dyondza

2015 JUNE HALF YEARLY EXAMINATION TIME TABLE- GRADE 10

GRADE 10		
WEEK 0	FIRST SESSION:08:00	2 nd SESSION STARTS:11:00
Tuesday 02/06	Afrikaans HL/FAL/SAL P3 [2 h]	CAT/IT (practical) [3h]
Wednesday 03/06	CAT/IT(Theory) [3h] EGD [3h]	English HL/FAL P3 (2.5h)
Thursday 04/06	African Languages P3 [3h]	Tourism [2h]
Friday 05/06	Afrikaans HL/FAL/SAL P2 (2 h)	Agricultural Technology [2h]
WEEK 1	FIRST SESSION:08:00	2 nd SESSION STARTS:11:00
Monday 08/06	English HL/FAL P1[2h]	Life orientation[2h]
Tuesday 9/06	Economics P1 [1h]	English HL/FAL P2 (2.5h)
Wednesday 10/06	Life Sciences [2.5h]	African Languages P1 [2h]
Thursday 11/06	Business Studies [2h]	Agricultural Sciences [2.5h] Mechanical Technology [2.5h]
Friday 12/06	Mathematics [2h] Mathematical Literacy P1[1h]	Hospitality Studies [3h] Consumer Studies [3h] Electrical Technology [3h]
WEEK 2	FIRST SESSION :08:00	2 nd SESSION: 11:00
Monday 15/06	SCHOOL HOLIDAY	
Tuesday 16/06	PUBLIC HOLIDAY	
Wednesday 17/06	Accounting [2h] Visual Art/Design [2h]	Mathematical Literacy P2 [1h]
Thursday 18/06	History [2.5h] Civil Technology [2h]	Economics P2 [1h] Agricultural Management Practice [2h]
Friday 19/06	Physical Sciences P1[2h]	African Languages P2 [2.5]
WEEK 3	FIRST SESSION :08:00	2 nd SESSION:11:00
Monday 22/06	Physical Sciences P2[2h]	Afrikaans HL/FAL P1 [2h] Afrikaans SAL P1 [2.5 h]
Tuesday 23/06	Geography P1[2h]	Geography P2[1.5h]

2015 JUNE HALF YEARLY EXAMINATION TIME TABLE-GRADE 11

GRADE 11		
WEEK 0	FIRST SESSION: 08:00	2 nd SESSION: 11:00
Tuesday 2/06	English HL/FAL P3 [2h]	
Wednesday 03/06	Afrikaans FAL, SAL P2 [2h]	CAT/IT (practical) [3h]
Thursday 04/06	African Languages P3 [3h]	CAT/IT(Theory) [3h] >> Tourism EGD [3h]
Friday 05/06	Life orientation [2h]	African Languages P1 [2h]
WEEK 1	FIRST SESSION: 08:00	2 nd SESSION: 11:00
Monday 08/06	Mathematics P1 [2h] Mathematical Literacy P1[1.5h]	Afrikaans FAL, SAL P1 [2h]
Tuesday 9/06	English HL/FAL P1[2h]	Accounting [3h] Agricultural Management Practice [2h]
Wednesday 10/06	Physical Sciences P1[3h]	Economics P1 [1.5h]
Thursday 11/06	Business Studies [3h] Visual Art/Design [2h]	African Languages P2 [2.5h]
Friday 12/06	Physical Sciences P2 [3h]	Hospitality Studies [3h] Consumer Studies [3h] Electrical Technology [3h]
WEEK 2	FIRST SESSION: 08:00	2 nd SESSION: 11:00
Monday 15/06	SCHOOL HOLIDAY	
Tuesday 16/06	PUBLIC HOLIDAY	
Wednesday 17/06	Mathematics P2 [2h] Mathematical Literacy P2 [1.5h]	History [3h] Agricultural Technology [2h]
Thursday 18/06	Economics P2 [1.5h] Civil Technology [2h]	English HL/FAL P2 [2h]
Friday 19/06	Geography P1[3h]	Geography P2 [1.5h]
WEEK 3	FIRST SESSION: 08:00	2 nd SESSION: 11:00
Monday 22/06	Life Sciences [2.5h]	Afrikaans HL/FAL P3 (2.5h)
Tuesday 23/06	Agricultural Sciences [2.5h]	Tourism [2.5h] 3h >> Mechanical Technology [2.5h]

2015 HALF YEARLY EXAMINATION TIME TABLE- GRADE 12

GRADE 12			
WEEK 1		FIRST SESSION: 08:00	2nd SESSION: 11:00
Tuesday	02/06	African Languages P3 [3h]	CAT/IT(Theory) [3h]
Wednesday	03/06	EGD [3h]	Afrikaans HL/FAL/SAL P2 [2h]
Thursday	04/06	English HL/FAL P3 (2.5h)	Life orientation [2h]
Friday	05/06	Afrikaans HL/FAL P3	Tourism [2h] ^{Sh} CAT/IT (practical) [3h]
WEEK 1		FIRST SESSION: 08:00	2nd SESSION: 11:00
Monday	08/06	Life Sciences [2.5h]	African Languages P2 [2.5]
Tuesday	09/06	Economics P1 [1.5h]	History P1 [3h] Hospitality Studies [3h] Consumer Studies [3h]
Wednesday	10/06	English 1 st Add. Lang P1 [2h] English HL P1 [2h]	Agricultural Sciences [2.5h] Mechanical Technology [2.5h]
Thursday	11/06	Accounting [3h] Electrical Technology [3h]	History P2 [3h] Civil Technology [2h]
Friday	12/06	Physical Sciences P1 [2h] Visual Art/Design [2h] Religion Studies[2h] Music P1(3h)	English HL P2 [2.5h] English FAL P2 [2h]
WEEK 2		FIRST SESSION: 08:00	2nd SESSION: 11:00
Monday	15/06	SCHOOL HOLIDAY	
Tuesday	16/06	PUBLIC HOLIDAY	
Wednesday	17/06	Physical Sciences P2 [3h]	Business Studies [3h]
Thursday	18/06	Geography P1 [3h]	Geography P2 [1.5h]
Friday	19/06	Mathematics P1 [2h] Mathematical Literacy P1 [2h]	African Languages P1 [2h]
WEEK 3		FIRST SESSION STARTS: 08:00	2nd SESSION STARTS: 11:00
Monday	22/06	Mathematics P2 [3h] Mathematical Literacy P2 [2h]	Afrikaans HL/FAL/SAL P1 [2h]
Tuesday	23/06	Economics P2 [1.5h]	Music P2 [1.5h]

MRS L MOYANE
DDG: CURRICULUM

DATE

MRS MOC MHLABANE
HEAD OF DEPARTMENT

DATE



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Litiko leTefundavo Umnyango weFundo Departement van Onderwys Ndzawulo Ya Dyondzo

2015 GRADE 12 PREPARATORY EXAMINATION TIME TABLE

Week 1	First Session: 08:00	2nd Session: 11:00
Tuesday, 01 Sept	English First Add Language P1 (2.5h)	English First Add Language P3 (2.5h)
Wednesday, 02 Sept	Life Sciences P1 (2.5h)	
Thursday, 03 Sept	Physical Sciences P1 (3h)	Economics P1 (1.5h)
Friday, 04 Sept	Life Orientation (3h)	IsiZulu, IsiXhosa, SiSwati, IsiNdebele HL P2 (2.5h)
Week 2	First Session: 08:00	2nd Session: 11:00
Monday, 07 Sept	Physical Sciences P2 (3h)	English HL/FAL P2 (2.5h)
Tuesday, 08 Sept	Agricultural Sciences P1 (2.5h)	History P1 (3h)
Wednesday, 9 Sept	Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda HL P2 (2.5h)	Engineering Graphics and Design P1 (3h)
Thursday, 10 Sept	Economics P2 (1.5h)	History P2 (3h)
Friday, 11 Sept	Mathematics P1 (3h) Maths Literacy P 1 (3h)	Consumer Studies (3h)
Week 3	First Session: 08:00	2nd Session: 11:00
Monday, 14 Sept	Mathematics P2 (3h) Maths Literacy P2 (3h)	
Tuesday, 15 Sept	Agricultural Sciences P2 (2.5h)	Afrikaans HL / FAL P2 (2.5h)
Wednesday, 16 Sept	Accounting (3h)	Tourism (3h)
Thursday, 17 Sept	Geography (Theory) P1 (3h)	Geography (Map work) P2 (1.5h)
Friday, 18 Sept	Business Studies (3h)	Religion Studies P1 (2h)
Week 4	First Session: 08:00	2nd Session: 11:00
Monday, 21 Sept	Life Sciences P2 (2.5h)	Visual Arts / Design (3h)
Tuesday, 22 Sept	Hospitality studies / Engineering Graphics and Design P2 (3h)	Religion Studies P2 (2h)
Wednesday, 23 Sept	CAT / IT (3h)	
Thursday, 24 Sept	PUBLIC HOLIDAY	
Friday, 25 Sept	SCHOOL HOLIDAY	
Week 5	First Session: 08:00	2nd Session: 11:00
Monday, 28 Sept	Electrical Technology	Civil Technology
Tuesday, 29 Sept	Mechanical Technology	

*NB: Paper 1 and 3 of home languages and CAT/IT (practical) will be written earlier.

MRS L MOYANE
 DDG: CURRICULUM

05/09/2014
 DATE

MRS MOC MHLABANE
 HEAD OF DEPARTMENT
 Sisonke Sifundzisa Sive

08/09/14
 DATE

