



SAOU (Gauteng)

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THE USE OF SOUTH AFRICAN SCHOOL ADMINISTRATION AND MANAGEMENT SYSTEM (SA SAMS) 2016

Members (especially principals) are reminded of the requirement, to manage all relevant school data electronically. South African School Administration and Management (SA SAMS) was developed by Department of Basic Education (National) as the preferred and recommended management system for all schools.

A circular in this regard was signed by Mr Edward Mosuwe, Head of Department (Gauteng) on 22 January 2016 (Circular 3 of 2016).

Although the circular allows schools to implement another system [(not SA SAMS) your system and all relevant data from the school should be compatible with the SA SAMS format] your attention is drawn to par 8.1.6 and the note on page 6:

“Note: Since the Department is willing to provide the software, hardware, maintenance, training and support, all free-of-charge, if you continue to use your school funds to pay an outside service provider/vendor for all of these goods and services, it may be construed as a waste of scarce resources.”

Principals are advise to discuss the content of the circular with the SGB of the school and if the decision is to use another system (not SA SAMS) it should be minuted, to protect the principal.