SAOU (Gauteng)

☎ 086 072 6843 /012 436-0900

Epos/email saougau@saou.co.za

Blitz 9 /2016 – 29/01/2016

SKOOLVERTEENWOORDIGERS

Daar is tans 726 skole in Gauteng wat lede by die SAOU het. Ongelukkig is daar slegs 336 skoolverteenwoordigers, dit beteken dat 390 skole nie iemand het wat namens die SAOU kan optree nie.

SAOU-verteenwoordigers vervul 'n uiters belangrike rol in die werksaamhede van die SAOU as vakbond en is inderwaarheid die eerste bousteen van die bestuurstrukture waarvolgens die Vakbond funksioneer. Die verantwoordelik-hede van 'n SAOU-verteenwoordiger is onder andere die volgende:

- **Verteenwoordiging van die belange van die Vakbond en sy lede by die werkplek.**
- **Kommunikasie van inligting na lede wat deur middel van sms'e, e-pos, faks en deur die bywoon van vergaderings bekom word. Die verkose verteenwoordiger moet moeite doen om op 'n daaglikse basis SAOU Nuusbriewe te bekom.**
- **Verteenwoordiging van lede tydens interne dissiplinêre prosedures, kortlysting- en onderhoudsvergaderings en departementele taakspanne en vergaderings.**
- **Hulpverlening en skakeling met die Uitvoerende Sentrum ten opsigte van diensvoorwaarde aangeleenthede.**
- **Hulpverlening met die byhou en opdatering van die lede-databasis by die werkplek.**
- **Opname van inligting en meningspeilings.**
- **Aktiewe werwing van lede.**

Hoe kies ons die SAOU-verteenwoordiger?

- **'n Ledevergadering moet belê word en nominasies moet verkry word deur middel van 'n demokratiese proses.**
- **Verkies 'n entoesiastiese, lojale SAOU-lid wat bereid is om diens aan lede by die werkplek te lewer en om moontlike**

SCHOOL REPRESENTATIVES

Currently there are 726 schools in Gauteng with SAOU members, but only 336 elected school representatives. This means 390 schools are without someone to represent the SAOU.

SAOU representatives play an important role in union-related activities at institutional level. They are indeed the cornerstones of the management structures of the Union. The duties of an elected representative are the following:

- **Representation of the interests of the Union and its members at the workplace.**
- **Communication of information received through sms messages, emails, faxes and attendance of meetings, to members.**
- **Representation of members during internal disciplinary procedures, short listing and interviews, task teams and departmental meetings.**
- **Assisting members with matters relating to their conditions of service.**
- **Keeping and updating a member data-base at the workplace.**
- **Assisting with opinion polls.**
- **Recruitment of new members.**

How should you elect your new SAOU school representative?

- **Arrange a meeting with SAOU members during which nominations are obtained democratically.**
- **Elect an enthusiastic, loyal SAOU member who is willing to assist members and to inform the Union of possible problems.**

Your are therefore requested to elect an SAOU representative at your school. Complete the reply form and return it <u>on or before 5</u>

probleme onder die aandag van die Vakbond te bring. **In die lig van bogenoemde word dus versoek dat u so gou moontlik 'n SAOU-verteenwoordiger by u skool sal verkies. Dit sal waardeer word indien u die antwoordbrief voltooi en <u>voor of op 5 Februarie 2016</u> stuur aan mev Elize Meintjes na e-pos** elizem@saou.co.za **of faks na 086 683 7713.**	**<u>February 2016</u> to Elize Meintjes at email** elizem@saou.co.za **or fax to 086 683 7713.**

ANTWOORDBRIEF / REPLY FORM

Verkiesing van SAOU-skoolverteenwoordiger

Election of SAOU representative

Antwoord asb **<u>voor of op 5 Februarie 2016</u>**

Please reply **<u>on or before 5 February 2016</u>**

Faks / Fax **086 683 7713**

E-pos / email elizem@saou.co.za

NAAM VAN SKOOL / **NAME OF SCHOOL**	(Voltooi asb / Please complete)
SAOU-verteenwoordiger SAOU representative Van, voorletters en titel / Surname, initials and title	
Noemnaam / First name	
Persalnommer / Persal number	
ID-nommer / ID-number	
Tel no	
Faks/Fax	

E-pos / email (skool/school)	
E-pos / email (alternatief/alternative)	
Selnommer / Cell number	

………………………………… ……………………………..

Handtekening / Signature Datum / Date

Opleiding vir skoolverteenwoordigers – Blitz 10 volg binnekort

Training for school representatives – Blitz 10 follows soon

Besoek gerus die SAOU Mall vir afslagpryse. Al die inligting is op die webblad www.saou.co.za of gebruik die volgende skakel http://www.saou.co.za/saou-lifestyle-mall/

Feel free to visit the SAOU Mall for discount prices. Information is on the website www.saou.co.za or visit the following link http://www.saou.co.za/saou-lifestyle-mall/