

**BEGINNERONDERWYSERS OPLEIDING**

Die eerste jaar of twee is dikwels vir die beginner/nuwe onderwyser traumaties in terme van aanpassing, duidelike riglyne, hantering van administrasie in die klas en didaktiese en pedagogiese vaardighede. Dié kursus is onontbeerlik vir 'n positiewe wegspring in die onderwys. (Alle onderwysers is welkom om by te woon)

- ◇ Die sessie tel as 'n Tipe 3 aktiwiteit vir Professionele Ontwikkeling en 5 punte kan verdien word vir bywoning.

Waar	LS Voorpos Oos-Londen	HS Andrew Rabie Port Elizabeth
Wanneer	Donderdag 11 Februarie 2016	Vrydag 12 Februarie 2016
Tyd	14h00 vir 14h30 tot 16h30	
Koste	Lede : R 50 & Nie-Lede : R 100	
Sluitingsdatum	Woensdag, 10 Februarie 2016	

**NEWLY APPOINTED TEACHERS TRAINING**

The first year or two is very often a traumatic experience for any new teacher in terms of adaptation, clear guidelines, dealing with administration in the class and didactic and pedagogical skills. This course is essential for a positive start in education. (All teachers are welcome to attend)

- ◇ The session counts as a Type 3 Professional Development activity and 5 points will be earned for attending.

Where	Voorpos PS East London	Andrew Rabie HS Port Elizabeth
When	Thursday 11 February 2016	Friday 12 February 2016
Time	14h00 for 14h30 to 16h30	
Cost	Members : R 50 & Non-Members : R 100	
Closingdate	Wednesday, 11 February 2016	

**Registrasie**

- Oos-Londen : [Klik hier](#) om te registreer
- Port Elizabeth : [Klik hier](#) om te registreer

(Let wel: U moet twee keer op die "SUBMIT" skakel klik. Na die eerste keer verskyn 'n weergawe van u inskrywing wat u kan druk indien verlang word vir die finansiële afdeling van die skool. Na die tweede keer sal daar 'n boodskap verskyn dat u inskrywing suksesvol was.)

**Registration**

- East London : [Click here](#) to register
- Port Elizabeth : [Click here](#) to register

(Kindly note: You need to click twice on the "Submit" button. After the first click you will see a page that you can print for your financial department. After the second click you will get a message confirming you application was successful.)

**Program**

Die volgende sal hanteer word:

- ☞ Ken die beleidsdokumente
- ☞ Oorleef Administrasie
- ☞ Wenke ten opsigte van hantering van 'n registerklas
- ☞ Wenke in die hantering en handhawing van dissipline
- ☞ Wenke rakende lesbeplanning en lesaanbieding
- ☞ Sinvolle gebruik van hulpbronne
- ☞ KABV : Kurrikulum & Assessering
- ☞ Leerhindernisse, Promosie en Progressie
- ☞ Professionele etiek: Hantering van leerders, ouers en kollegas
- ☞ Hantering van konflik
- ☞ Deurlopende Professionele Ontwikkeling
- ☞ Professionele Leergemeenskappe
- ☞ Bespreking

**Programme**

The following will be addressed:

- ☞ Tools of the trade – Know your policies
- ☞ Survive Administration
- ☞ Tips on handling your register class
- ☞ Tips on handling and maintenance of discipline
- ☞ Tips on lesson planning and presentation
- ☞ Tips on use of resources
- ☞ CAPS : Delivering the curriculum and assessment
- ☞ Barriers to learning, Promotion and Progression
- ☞ Professional Ethics : Dealing with learners, parents and colleagues
- ☞ Handling of conflict
- ☞ Continuous Professional Development
- ☞ Professional Learning Communities
- ☞ Discussions