

Belangrike inligting rakende GEHS (Government Employees Housing Scheme)

Die SAOU (Gauteng) wil graag lede bemagtig rakende die Behuisingstoelaag (Huseienaars en Huurders) sodat lede nie finansiële verliese lei as gevolg van onvolledige aansoeke wat die implimentering van die Behuisingstoelaag vertraag nie.

Die SAOU (Gauteng) moedig lede dus aan om die kontrolelys te gebruik om seker te maak dat al die nodige dokumentasie ingehandig is. Kliek op skakel om kontrolelys af te laai.

Lede word ook aangeraai om die dag en datum waarop die aansoek na die GDO gestuur is aan te teken. Hou altyd afskrifte op u persoonlike lêer. Die datum waarop die GDO die VOLLEDIGE aansoek ontvang het, moet as basis dien vir die bepaling van die datum vir implimentering.

Lede moet ook onthou dat dit hulle persoonlike verantwoordelikheid is om die werkgewer in kennis te stel van enige verandering ten opsigte van huiseienaarskap/ verandering in huurooreenoms en/of enige verandering van u persoonlike inligting veral rakende woonadresse.

HUURDERS (aansoekvorms aan die einde van die dokument)

- Alle huurders MOET by die GEHS (Government Employees Housing Scheme) geregistreer wees. NB! 'n Uitdruk van u GEHS-registrasie moet aan alle dokumentasie geheg word.
- Vir maklike verwysing word die kontakbesonderhede aan u verskaf:
www.gehs.gov.za
Employee Enrolment Support Call Centre: 0861 12 34 34
E-pos: gehs@dpsa.gov.za
- Om aansoek te doen vir die behuisingstoelaag moet alle huurders die **GEHS: Housing Allowance Application form for Tenants**-vorm invul
- Alle huurders moet die **Nomination of Beneficiaries for the Government Employees Housing Scheme: Individual-Linked Savings Facility (GEHS:ILSF)** -vorm voltooi. Hierdie vorm word gebruik om begunstiges te registreer aan wie die spaargeld uitbetaal sal word wanneer 'n opvoeder wat huur in diens sou sterf.
- Die spaargeld wat in die ILSF (Individual-Linked Savings Facility) namens die huurder gespaar word, word SLEGS in die volgende gevalle uitbetaal:
 - Aftrede of Mediese Aftrede
 - Sterfte
 - Einde van Kontrak (vir Kontrak Werknemers)
 - Huiseienaarskap
 - Spaargeld benodig as deposito vir die aankoop van 'n huis
- Die betrokke vorm vir bogenoemde uitbetalings is die **Government Employees Housing Scheme: Individual-Linked Savings Facility (GEHS: ILSF) Employee Withdrawal Application Form**.

HUISEIENAARS (aansoekvorms aan die einde van die dokument)

- Alle huiseienaars MOET ook by die GEHS (Government Employees Housing Scheme) geregistreer wees. (NB! 'n Uitdruk van u GEHS-registrasie moet aan alle dokumentasie geheg word.)
- Vir maklike verwysing word die kontakbesonderhede aan u verskaf:
www.gehs.gov.za
Employee Enrolment Support Call Centre: 0861 12 34 34
E-pos: gehs@dpsa.gov.za
- Alle NUWE eienaars of huiseienaars wat vir die eerste keer aansoek doen moet die **GEHS Employee Enrolment: Housing Allowance Application for Home-Owners**-vorm voltooi.

Important information regarding GEHS (Government Employees Housing Scheme)

The SAOU (Gauteng) would like to empower members concerning the Housing Allowance (Home owners and Tenants) so that members do not suffer financial losses due to incomplete applications which result in a delay of the implementation of the Housing Allowance by the GDE.

The SAOU (Gauteng) encourages members to use the checklist to ensure that all the necessary and relevant documentation is handed in. Always keep copies on your personal file. Members are also advised to record the day and date on which the application was sent to the GDE. The date on which the GDE received the COMPLETE application, will serve as the basis for determining the date of implementation.

Members must also note that it is their personal responsibility to inform the employer of any change concerning home ownership/change in rental agreement and/or any change in personal particulars especially regarding home addresses.

TENANTS (application forms at the end of the document)

- All tenants MUST be registered at the GEHS (Government Employees Housing Scheme). It is very important to note that a printout of the GEHS enrolment confirmation must be attached to all documentation.
- For easy reference the contact details is provided:
www.gehs.gov.za
Employee Enrolment Support Call Centre: 0861 12 34 34
E-mail: gehs@dpsa.gov.za
- To apply for the housing allowance all Tenants must complete the **GEHS: Housing Allowance Application form for Tenants**.
- All tenants must complete the **Nomination of Beneficiaries for the Government Employees Housing Scheme: Individual-Linked Savings Facility (GEHS:ILSF)** form. This is to register beneficiaries who must receive the savings should an educator, who is a tenant, pass away whilst being in-service.

- The savings which are accumulated in the ILSF (Individual-Linked Savings Facility) for the tenant will ONLY pay out in the following instances:
 - Retirement or Medically Boarded
 - Death
 - End of Contract (for Contract Employees)
 - Acquired Home ownership
 - Savings required as deposit towards purchasing a home
- The relevant form for the above is the **Government Employees Housing Scheme: Individual-Linked Savings Facility (GEHS: ILSF) Employee Withdrawal Application Form.**

HOME OWNERS (application forms at the end of the document)

- All home owners MUST also be registered at the GEHS (Government Employees Housing Scheme). It is very important to note that a printout of the GEHS enrolment confirmation must be attached to all documentation.
- For easy reference the contact details is provided:
www.gehs.gov.za
 Employee Enrolment Support Call Centre: 0861 12 34 34
 E-mail: gehs@dpsa.gov.za
- To apply for the housing allowance all NEW home owners and first time applicants must complete the **GEHS Employee Enrolment: Housing Allowance Application for Home-Owners** form.

Kliek hier om die VORMS af te laai/ Click here to download the FORMS

HUURDERS / TENANTS	
Kontrolelys / Checklist	Housing Allowance Application form for Tenants
Nomination of Beneficiaries for Tenants	Employee Withdrawal Application Form for Tenants
HOME OWNERS	
Kontrolelys / Checklist	Housing Allowance Application for Home-Owners