



## Gauteng Nuusbrief | Newsletter

13/2019

2/04/2019

### WELKOM TERUG!

Aan die begin van 'n nuwe kwartaal is dit vir die SAOU (Gauteng) 'n aangename voorreg om al ons personeel en lede terug te verwelkom na 'n welverdiende vakansie.

Sterkte vir die tweede kwartaal se uitdagings! Ons hoop dat u al die uitdagings suksesvol die hoof sal bied.

[Kliek hier](#) om die opleidingsprogram vir die tweede kwartaal af te laai.

### WELCOME BACK!

The SAOU (Gauteng) takes pleasure in welcoming all our staff and members at the beginning of a new term, after a much needed and deserved holiday.

We wish you all the best for the challenges of the second term.

[Click here](#) to download the training schedule for the second term.

### BESTUURSPANBEMAGTIGING

**11 en 12 April 2019 by Kompas  
Gemeente Vanderbijlpark**

Daar is nog enkele plekke beskikbaar tydens die Bestuurspanbemagtiging. Die PUR, skoolhoofde en ander skoolbestuurslede word uitgenooi om hierdie geleentheid by te woon. Kundige sprekers sowel as ervare opvoeders sal optree by die geleentheid.

### MANAGEMENT EMPOWERMENT

**11 and 12 April 2019 at Kompas  
Congregation Vanderbijlpark**

There are still some seats available at the Management Empowerment. The Provincial Executive Council, school principals and other school management members are hereby cordially invited to this event. Expert speakers as well as skilled educators will be presenting at this event.

### Kostes | Costs

LEDE / MEMBERS	Insluitend Aandete / Including Dinner	Uitsluitend Aandete / Excluding Dinner
1 <sup>ste</sup> persoon / 1 <sup>st</sup> person	R825 pp	R750 pp
2 <sup>de</sup> persoon / 2 <sup>nd</sup> person	R725 pp	R650 pp

### NIE-LEDE / NON MEMBERS

Insluitend Aandete / Including Dinner  
R1 075 pp

Uitsluitend Aandete / Excluding Dinner  
R1 000 pp

<p>Dit sluit alle verversings, koffie en tee by die Konferensiesentrum in. <b>(Verblyf is uitgesluit)</b>  <b>NB:</b> Dui asb op die registrasievorm aan of u die ete gaan bywoon of nie.   This includes all snacks, coffee and tea at the Conference Centre <b>(Accommodation is excluded)</b> <b>NB:</b> Please indicate on the registration form whether you are going to attend the dinner or not.</p>	<p><b>Bankinligting / Banking details:</b>  <b>Epos betalingsbewys na / Email proof of payment to <a href="mailto:trudievd@saou.co.za">trudievd@saou.co.za</a></b>          ABSA 2310 000 070, Tak/Branch 632005,          Verwysing: / Reference: 11/4 + Naam van u skool / Name of your school</p>
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[\*\*Klik hier om te registreer / Click here to register\*\*](#)

**Sluitingsdatum/Closing date:**  
**4 April 2019 om 24:00 / 4 April 2019 at 24:00**  
*Neem asb. kennis – Registrasies per faks en e-pos word nie aanvaar nie. / Please note – Registrations via fax and email are not accepted.*

<a href="#"><u>Program / Programme</u></a>	<a href="#"><u>Roetekaart / Map</u></a>
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<b>Ander belangrike nuus</b>	<b>Other important news</b>
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<b>SARO</b>	<b>SACE</b>
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<p>Klik op die onderstaande skakels om die nuwe opgedateerde SARO registrasievorms af te laai. Een vir <b>studente</b> en een vir <b>gekwalifiseerde opvoeders</b>.</p> <p>Opvoeders wat in Desember 2018 afgestudeer het en nou ten volle gekwalifiseerd is, kan solank 'n voorlopige SARO sertifikaat bekom, al vind die gradeplegtigheid eers later in die jaar plaas. Hulle hoef slegs hulle akademiese rekord in te handig.</p> <p>Hierdie sertifikaat behoort nie 'n "disclaimer" op te hê, wat lees "the registration is not for employment purposes" nie. Indien daar wel sulke gevalle is, stuur asb so gou moontlik 'n afskrif van die sertifikaat vir Marietjie le Roux by <a href="mailto:MleRoux@saou.co.za">MleRoux@saou.co.za</a> SACE het onderneem om dit reg te stel.</p>	<p>Click on the undermentioned links to download the two new updated SACE registration forms. One for <b>students</b> and one for <b>qualified educators</b>.</p> <p>Educators who have completed their studies in December 2018 and are fully qualified are able to apply for a provisional SACE certificate, even though the graduation ceremony may only take place later on in the year. They need only hand in their academic record.</p> <p>This certificate should not have a disclaimer reading "the registration is not for employment purposes" Should there be any such cases, please send a copy of the certificate to Marietjie le Roux at <a href="mailto:MleRoux@saou.co.za">MleRoux@saou.co.za</a> as soon as possible. SACE has undertaken to rectify it.</p>
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<p>Klik hier om die opgedateerde SARO registrasievorms af te laai vir:</p> <p style="text-align: center;"><a href="#"><u>STUDENTE</u></a>  <a href="#"><u>GEKWALIFISEERDE OPVOEDERS</u></a></p>	<p>Click here to download the new updated SACE registration forms for:</p> <p style="text-align: center;"><a href="#"><u>STUDENTS</u></a>  <a href="#"><u>QUALIFIED EDUCATORS</u></a></p>
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## INKOMSTEBELASTING

Neem asb kennis, dat dit nou verpligtend is vir alle opvoeders wat vir die eerste keer deur die GDO aangestel word om ook 'n belastingnr/sertifikaat in te handig!

## INCOME TAX

Please note that it is now compulsory for all educators, newly appointed by the GDE, to hand in a tax no/certificate!



**GAUTENG**  
PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

## ONDERHOUDE BY UITDIENSTREDE

[Kliek hier](#) om die GDO memorandum af te laai, wat handel oor onderhoude by uitdienstrede. 'n Vraelys is aangeheg as Aanhangsel A.

'n Onderhoud by uitdienstrede moet met 'n werknemer gehou word, wie se diens beëindig is agv:

- a. Mediese ongeskiktheid of besering
- b. bedanking; of
- c. aftrede

## EXIT INTERVIEWS

[Click here](#) to download the GDE memorandum, regarding exit interviews. A questionnaire is attached as Annexure A.

An exit interview must be conducted with an employee whose employment has been terminated on account of:

- a) Incapacity due to ill health or injury
- b) resignation; or
- c) retirement