



SAOU (Gauteng)

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**OPLEIDING VIR TOESIGHOERS,
HOOFDE EN BESTUURDERS**

**OPLEIDINGSKEDULE IN DISTRIKTE
RAKENDE HANTERING VAN
INFORMELE DISSIPLINÊRE
PROSEDURES BY SKOLE –**

OMSENBRIEF 1/2016

Hierby aangeheg die memorandum van die Departement in die verband.

Alle hoofde word versoek om hierdie opleiding by te woon.

Die distrik se “Dispute Management unit” sal binnekort inligting rakende die tyd en plek van opleiding verskaf.

**TRAINING FOR SUPERVISORS,
PRINCIPALS AND MANAGERS**

**TRAINING SCHEDULE PER DISTRICT
TO ASSIST IN DEALING WITH
INFORMAL DISCIPLINARY
PROCEDURES AT SCHOOLS –**

CIRCULAR 1/2016

Please find attached the training schedule.

All principals are required to attend the training.

The District’s Dispute Management unit will communicate the details regarding the venue and time for the training in due course.



GAUTENG PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

MEMO

**TO: CHIEF DIRECTORS: DISTRICTS
DISTRICT DIRECTORS
PRINCIPALS OF SCHOOLS**

CC: TRADE UNIONS AND EMPLOYEE ORGANISATIONS

NOTICE OF TRAINING: MANAGEMENT OF EMPLOYEE DISCIPLINE FOR SUPERVISORS, PRINCIPALS AND MANAGERS: CIRCULAR 1/2016

Following extensive consultations in the Provincial Chamber of the Education Labour Relations Council (ELRC), Circular 1 of 2016 on the Management of Employee Discipline for Supervisors, Principals and Managers, has been approved.

Kindly note that consultations with trade union representatives had been concluded and training for Principals on the management of less serious misconduct in schools will therefore commence from April 2016. The training programme was presented to and accepted by trade union representatives in the Chamber.

Principals are required to attend the training on the revised circular to assist in dealing with informal disciplinary procedures at schools.

We attach hereto the training schedule per district. The District's Dispute Management unit will communicate the details regarding the venue and time for the training in due course.

Yours faithfully


**PATRICK SELOWA
DIRECTOR: DISPUTE MANAGEMENT
DATE:**

17/03/2016

**DATES: PROGRESSIVE DISCIPLINE TRAINING: TSHWAGA REGION
MANAGER: DEIDRÉ VILJOEN**

DISTRICT	DATE	DATE	DATE	DATE	DATE	DATE
GN	12 APRIL 2016	13 APRIL 2016				
GW	12 APRIL 2016	13 APRIL 2016	14 APRIL 2016			
TS	19 APRIL 2016	20 APRIL 2016	21 APRIL 2016			
TW	18 APRIL 2016	19 APRIL 2016	20 APRIL 2016	21 APRIL 2016		
TN	18 APRIL 2016	19 APRIL 2016	20 APRIL 2016	21 APRIL 2016	22 APRIL 2016	

**DATES: PROGRESSIVE DISCIPLINE TRAINING: JOHANNESBURG REGION
MANAGER: JOHNNY MOTALE**

DISTRICT	DATE	DATE	DATE	DATE	DATE	DATE
JN	13 APRIL 2016	14 APRIL 2016	20 APRIL 2016	21 APRIL 2016		
JC	13 APRIL 2016	14 APRIL 2016	21 APRIL 2016	25 APRIL 2016	26 APRIL 2016	28 APRIL 2016
JW	18 APRIL 2016	19 APRIL 2016	20 APRIL 2016	21 APRIL 2016		
JS	20 APRIL 2016	21 APRIL 2016	26 APRIL 2016			

**DATES: PROGRESSIVE DISCIPLINE TRAINING: EKUDIBENG REGION
MANAGER: MOEFIEDAH JAFFER**

DISTRICT	DATE	DATE	DATE	DATE	DATE	DATE
SE	12 APRIL 2016	13 APRIL 2016	14 APRIL 2016			
SW	12 APRIL 2016	14 APRIL 2015	19 APRIL 2016	21 APRIL 2016		
GE	20 APRIL 2016	21 APRIL 2016	22 APRIL 2016			
ES	7 APRIL 2016	14 APRIL 2016	21 April 2016	4 MAY 2016	11 MAY 2016	
EN	4 MAY 2016	5 MAY 2016	11 MAY 2016	12 MAY 2016		