



## Gauteng Nuusbrieff | Newsletter

28/2019

01/10/2019

### Vakature: Voltydse Vakbondvertegenwoordiger (VVV) SAOU Gauteng Vacancy: Full-Time Shop Steward (FSS) SAOU Gauteng

**Die SAOU Gauteng benodig die dienste van 'n gesekondeerde opvoeder om die SAOU Gauteng by te staan met ledediens en werwing van lede.**

*Mev Lizette Brine wat tans die Voltydse vakbondvertegenwoordiger is emigreer op 31 Desember 2019. Ons beste wense vergesel haar.*

- Die SAOU Gauteng kwalifiseer vir 'n verteenwoordiger wat vanuit 'n skool na die SAOU Gauteng gesekondeer kan word.
- 'n Plaasvervangende opvoeder sal op tydelike basis beskikbaar gestel word aan die skool vanwaar die suksesvolle kandidaat na die SAOU Gauteng gesekondeer word.
- **Die aanstelling strek vanaf 1 Januarie 2020 tot 31 Desember 2020. (Die aanstelling is hernubaar na bevredigende evaluering van die kandidaat se uitsette).**
- Die suksesvolle kandidaat sal direk onder die gesag van die Provinsiale Sekretaris van die SAOU Gauteng funksioneer. Die standplaas is Pretoria.
- 'n Kontrak sal met die suksesvolle kandidaat gesluit word.
- Werksure sal in ooreenstemming wees met dit wat tans by die SAOU Gauteng kantoor geld.
- Die Gauteng Onderwysdepartement bly steeds verantwoordelik vir die suksesvolle kandidaat se salaris en ander diensvoordele, dws die persoon sal

**The SAOU Gauteng office requires the services of a seconded educator to assist the SAOU Gauteng with membership services and recruitment.**

*Mrs Lizette Brine who is currently the Full-Time Shop Steward will be emigrating on 31 December 2019. Our best wishes accompany her.*

- The SAOU Gauteng qualifies for such a representative to be seconded from a school to the services of the SAOU Gauteng.
- The person seconded to the SAOU Gauteng will be replaced at the school from which the secondment takes place by an educator in a temporary capacity.
- **The secondment will be for the period 1 January 2020 to 31 December 2020. (The secondment is renewable/can be extended).**
- The successful candidate will work directly under the jurisdiction of the Provincial Secretary. The place of appointment is Pretoria.
- The contract will be finalized in consultation with the successful candidate
- Work hours will be the same as those that currently pertain to the SAOU Gauteng offices.
- The Gauteng Department of Education remains responsible for the salary and service conditions of the successful candidate, i.e. the seconded person

steeds as werknemer van die Departement geag word en hoef dus nie te bedank nie.

- Basiese opleiding sal deur die SAOU voorsien word.

***Datum van diensaanvaarding:***

1 JANUARIE 2020

**VEREISTES VIR DIE POS:**

- Enige Posvlak 1 opvoeder mag ingevolge die kollektiewe ooreenkoms gesekondeer word.
- Aangesien die suksesvolle kandidaat goeie en gesonde arbeidsverhoudinge moet help verseker, is goeie interpersoonlike verhoudinge, kommunikasie- en onderhandelingsvaardighede noodsaaklik.
- Die suksesvolle kandidaat maar moet ten volle tweetalig wees (Afrikaans en Engels).
- Die ideale kandidaat moet oor goeie leierseienskappe beskik, asook 'n bewese rekord van inisiatief en prestasie in sy/haar beroep.
- Die suksesvolle kandidaat moet gemaklik voor 'n groep mense kan optree.
- Rekenaarvaardigheid is absoluut noodsaaklik. (Power Point, Excell, Google Form, Outlook)
- Bewese dinamika, inisiatief, kreatiwiteit en hardwerkendheid sal as aanbeveling dien.
- Die ideale kandidaat moet 'n lewendige belangstelling in Arbeidsverhoudinge hê.
- Daar sal van die suksesvolle kandidaat vereis word om van tyd tot tyd te reis en uitstедig te oornag.
- Die SAOU motor sal vir amptelike reise beskikbaar wees vir gebruik, maar van tyd tot tyd sal die VVV sy/haar eie betroubare motor vir reis moet kan gebruik. (Brandstofkoste sal terugbetaal word volgens die SAOU se brandstofskaal)

**AANSOEKE**

- SAOU-lede wat belangstel, word versoek om 'n aansoekbrief en volledige Curriculum Vitae te rig aan:

**Die Provinsiale Sekretaris, SAOU Gauteng**

**E-pos aan: [etresiar@saou.co.za](mailto:etresiar@saou.co.za)**

Skakel die Provinsiale Sekretaris, Mev Etesia Raubenheimer vir verdere inligting by 012- 436 0900.

- ***Sluitingsdatum vir aansoek:***  
***Voor of op 11 Oktober 2019***

- Onderhoude sal na die sluitingsdatum in Pretoria gevoer word.

will still be regarded as an employee of the Department and will not have to resign.

- Basic training for the position will be provided by the SAOU.

***Date of the appointment:***

1 JANUARY 2020

**REQUIREMENTS FOR THE POST:**

- In terms of the applicable Collective Agreement, any Post level 1 educator may be seconded.
- The successful candidate will be required to help with the maintenance of good, sound labour relations, therefore good interpersonal relations, excellent communication skills and effective negotiation skills are essential for appointment to the post.
- The successful candidate must be fully bilingual (Afrikaans and English).
- The ideal candidate must have strong leadership abilities and a proven record of initiative and achievement within the teaching profession.
- The successful candidate must be comfortable with presentations to groups of people.
- Computer skills are absolutely essential. (Power Point, Excell, Google Form, Outlook)
- The successful candidate must show an interest in Labor Relations.
- On occasion, the successful candidate will be required to travel and over-night.
- An SAOU fleet car will be provided for official travelling, although it might from time-to-time be expected of the FSS to travel with his/her own vehicle. (Travel expenses will be reimbursed in accordance with SAOU traveling allowance scales)

**APPLICATIONS**

- SAOU members interested in the position are requested to submit a letter of application together with a comprehensive Curriculum Vitae to:

**The Provincial Secretary, SAOU Gauteng**

**E-mail: [etresiar@saou.co.za](mailto:etresiar@saou.co.za)**

For further information phone the Provincial Secretary, Mev Etesia Raubenheimer at: 012- 436 0900.

- ***Closing date for application:***  
***Before or on 11 October 2019***

- Interviews will be held after the closing date in Pretoria.