



## Opleiding: SAOU –skoolverteenwoordigers

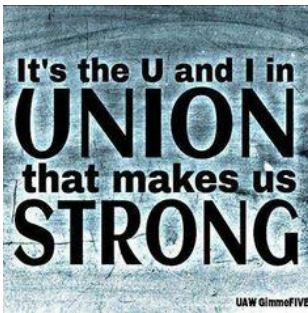
Na aanleiding van die onlangse verkiesing van SAOU skoolverteenwoordigers, is dit noodsaaklik dat die werksaamhede en rol van die verkose verteenwoordigers net weer ingeskerp word. Hierdie verkose skoolverteenwoordigers is vir SAOU (Limpopo) goud werd want hulle is ons spreekbuis na elke lid.

Die opleiding gaan op verskeie plekke in die provinsie plaasvind en SAOU (Limpopo) nooi alle nuut verkose -, of her-verkose verteenwoordigers, en selfs lede wat sou belangstel, om die binnewerkings van onderwysvakbond te kom leer ken. Die sessies gaan baie interaktief wees en verteenwoordigers kan spesifieke navrae saambring vir bespreking indien dit nie in die aanbieding aangespreek word nie.



**Neem asb. kennis, die opleiding is gratis!**

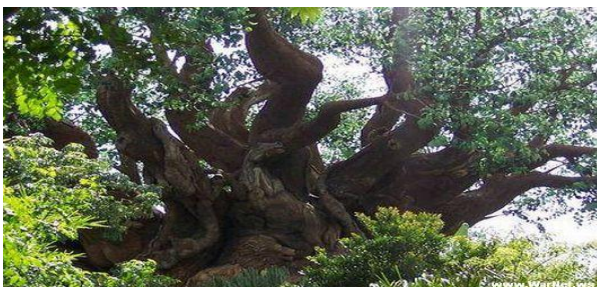
## Training: SAOU – shop stewards



In lieu of the recent elections of SAOU shop stewards it is essential that the duties and roles of these elected representatives are once more established. For the SAOU (Limpopo) these elected representatives are worth their weight in gold as they are the channel through which we communicate with all our members.

The training will take place at various venues across the province and SAOU (Limpopo) hereby invites all newly elected -, as well as re-elected, shop stewards to attend. This invitation is also extended to all members who want to familiarise themselves with the inner workings of unions operating in the educational sector. The sessions will be very interactive and representatives are welcome to bring along any specific queries that are not addressed in the presentation for discussion.

**Please take note that the training is free!**



# Limpopo

Plekke, datums en tye/ Dates, venues and times

## FEBRUARIE / FEBRUARY

Kliek op datum om te registreer / Click on date to register

Sluitingsdatum / Closing date 16/02/2017

Maandag / Monday	Dinsdag / Tuesday	Woensdag / Wednesday	Donderdag / Thursday
<a href="#">20 Feb 2017</a>	<a href="#">21 Feb 2017</a>	<a href="#">22 Feb 2017</a>	<a href="#">23 Feb 2017</a>
Vaalwater Laerskool/ Primary 10:00 – 14:30	Louis Trichardt Laerskool/ Primary 10:00 – 14:30	Phalaborwa-Suid/South Laerskool/Primary School 10:00 – 14:30	Marble Hall Laerskool/ Primary School 10:00 – 14:30

## Program

### SAOU Skoolverteenwoordigersopleiding / SAOU shop steward training

Aanbieder/ Presenter: Wilma Henn – SAOU (Limpopo) Provinsiale Sekretaris/ Provincial Secretary

CPTD punte/ points: 5

9:15 – 10:00	Aankoms en registrasie / Arrival and registration	
10:00 – 11:00	Pligte van SAOU verteenwoordiger by skool / Functionality of shop steward at school Ledewerwing en lededata / Recruitment of members and member data Kommunikasie / Communication	
11:00 – 11:15	Bene rek/ short break	
11:15 – 12:15	<u>Ledenavrae:</u> Verlof Salaris en diensvoordele IQMS Werkslading en werksure CPTD punte	<u>Member queries:</u> Leave Salary and service benefits IQMS Workload and working hours CPTD points
12:15 – 12:45	Hantering van griewe / dealing with grievances	
12:45 – 13:00	Bene rek/ short break	
13:00 – 14:15	<u>Verteenwoordiging:</u> Onderhoude Dissiplinêre verhore	<u>Representation:</u> Interviews Disciplinary hearings
14:15 – 14:30	Algemene vrae/ General questions Vertrek/ Departure	



Provinsiale Sekretaris / Provincial Secretary: Wilma Henn – [WilmaH@saou.co.za](mailto:WilmaH@saou.co.za) – 083 407 5529

Provinsiale Admin Assistent / Provincial Admin Assistant: Trudie van den Berg – [TrudievdB@saou.co.za](mailto:TrudievdB@saou.co.za) – 012 – 436 0900